



**MINUTES OF EXECUTIVE COUNCIL COMMITTEE
MEETING 2PM WEDNESDAY 8TH JULY 2020, CROMWELL**

Present: Paul Bisset, Scott Sutherland, Steve Osborne, Shane Bingham,
Raewyn Murray Secretary/Treasurer

Apologies: Kieron Ingram

Committee Purpose:

To engage with Local & Regional Councils and NZTA in a constructive and structured manner representing CCNZ as a credible industry group.

General:

- **Key Contacts:** All to send key contacts at Council/NZTA members to Raewyn so a list can be created on file
- **Record of Contact:** Organise a communication list and strategy on who approaches the Councils, email committee members on details if contacted or chance meeting occurs on CCNZ matters and key contacts.
 - **Potential contacts:**
 - Waitaki District Council Glenn Campbell/Paul Bisset (TBC)
 - Otago Regional Council: Paul Bisset & Dunedin based FH/Downer (Peter Sleeman? – TBC)
 - CODC – Kieron Ingram/Paul Bisset
 - QLDC – Scott Sutherland/Paul Bisset
 - NZTA – Kieron Ingram/Paul Bisset
 - DCC - Paul Bisset & Dunedin based FH/Downer (Richard Lee? – TBC)
 - CDC -Paul Bisset/?(TBC)
- **QLDC 3W Panel:**
 - Meeting to be organised with the Panel and committee members, possible option for Panel to present at General Meeting – Paul to email Dolph from HEB's, Gareth Noble & Geoff Maymar of QLDC to get the ball rolling – (Steve to send Geoff's details to Paul)
 - Looking for improvement in regular communication from the Panel to the wider industry to discuss:
 - How does the Panel operate?
 - Potential areas of improvement :
 - Ad hock information / tight tender timelines experienced by some members
 - Disjointed from tier one tier two

- Can panel minutes or key project info be distributed to CCNZ members so they know who to approach for work opportunity's
- Scott – follow up on work Civil Construction Ltd is doing on other councils' procurement procedures
- **Flyer:**
 - 1st cut provided for committee members to have a look at and return to Raewyn by end of next week at the latest. Word document sent to Paul/Scott/Steve following meeting
 - Once content agreed on Flyer will put in a structure on who/what/how the suggestions in the flyer are carried out before distribution of flyer
 - Once Flyer distributed at follow up meeting, key topics of discussion would be to determine the :
 - Who to speak to re the changing of policies?
 - Council procurement issues
 - Council - inspections Roothing/3 Waters
 - Health & Safety Requirements
 - Regular contact with the Councils – how would this process
- QLDC \$85m in Infrastructure Projects: Paul met Peter Hansby (QLDC General Manager of Infrastructure (and Property?) 7/7/2020, key points:
 - Still issues to work through to secure funding - complicated
 - \$85m covers street scaping works in Queenstown and some of Arterial works, is part of larger \$260m project (value included land purchases and PS)
 - Procurement method is unclear yet, will know more in 1-2weeks, Paul will follow up with Peter
 - QLDC 3W panel very separate from Major roading projects, some 3W works maybe initiated through 3W panel to get underway quickly.
 - Initial project work needs to be underway by mid-September 2020, so Panel is a good vehicle for this.
 - Contractors need to ensure they are up to date with QLDC Health and safety requirements . Paul to contact Alan Thomas on QLDC to get details and distribute.

Next meeting: TBC will aim early August